

Wakefern Food Corporation

We have the following internship opportunity in the Non-Foods Division for the summer of 2011.

Non-Foods Procurement Intern (Jamesburg, NJ)

Non-Foods Division

As part of the Non-Foods Division, the Procurement Intern will be responsible for assisting Category Managers with all aspects of daily job functions including but not limited to, meeting with vendor partners, new vendor and new item set up, seasonal show set up, sales analysis, presentations, advertising and promotional maintenance.

The intern will gain exposure to various Members within the cooperative as well as the vendor community. The Procurement Intern will gain a strong understanding of procurement functions within the Non-Foods Division.

The right candidate for this internship is an excellent multi-tasker, highly organized and a self-starter who can keep a schedule and be aggressive with meeting deadlines and following a strict timeline. Strong analytical skills as well as advanced excel skills are a must.

Responsibilities are inclusive of but not limited to:

- Sales analysis of items shipped- shipped vs. scanned
- Seasonal and Everyday order analysis
- Category & Item analysis
- Assist Category Manager with new item and vendor set up
- Seasonal Show setup
- Presentations to committee
- Data pulls from Microstrategy
- Merchandising and cross merchandising suggestions
- Other duties as assigned

To be considered a candidate must meet the minimum qualifications of the position:

- Must be at least 18 years old
- Must have completed 24 college credits with a 2.9 cumulative GPA or better
- Must be currently enrolled in undergraduate or graduate school for fall of 2011
- Successful completion of a substance abuse test and background check required
- Strong MS Office skills (Excel, Word and PowerPoint required. Knowledge of Lotus Notes a plus.)
- Valid driver's license and flexibility with regard to travel required
- Strong interpersonal, analytical and customer service skills with the ability to multitask and manage time effectively
- Excellent communication skills (written, oral and presentation)
- Ability to exhibit proper business etiquette when dealing with all levels of the organization
- Previous work experience in a retail environment is beneficial
- Must have a very strong background with numbers
- Ability to learn Microstrategy and Rapid quickly a strong plus

RESUMES MUST BE RECEIVED NO LATER THAN MARCH 25, 2011

Please submit your resume through www.shoprite.com or www.wakefern.com for consideration.
Additional inquiries can be sent to InternshipRecruiter@wakefern.com

**EQUAL OPPORTUNITY EMPLOYER COMMITTED TO A DIVERSE WORKFORCE, WHICH
REFLECTS THE COMMUNITIES WE SERVE.**

