

Wakefern Food Corporation

We have the following internship opportunity in the Non-Foods Division for the summer of 2011.

Procurement (Direct Import) Intern (Jamesburg, NJ)

Non-Foods Division

As part of the Non-Foods Division, the Procurement Intern will be responsible for assisting Category Managers with direct importing responsibilities with new item selection, setup, seasonal show setup as well as completion of necessary banking documents to complete direct importing process. The intern will work with our vendor partners on all aspects of item set up including cost, retail and gross profit objectives, terms, packaging design, branding, projected sales, and merchandising recommendations. The intern will also be responsible for pulling store scan data from previous direct import items as well as making recommendations on a store by store basis for future shipments.

The right candidate for this internship is an excellent multi-tasker, highly organized and a self-starter. Strong analytical skills and communication skills are a must.

Responsibilities are inclusive of but not limited to:

- Analysis of potential direct import items
- Assist Category Managers with new vendor setup
- Assist Category Managers with new item setup
- Assist with seasonal show setup
- Sales analysis of direct import items shipped vs. scanned
- Data pulls from Microstrategy
- Other duties as assigned

To be considered a candidate must meet the minimum qualifications of the position:

- Must be at least 18 years old
- Must have completed 24 college credits with a 2.9 cumulative GPA or better
- Must be currently enrolled in undergraduate or graduate school for fall of 2011
- Successful completion of a substance abuse test and background check required
- Strong MS Office skills (Excel, Word and PowerPoint required. Knowledge of Lotus Notes a plus.)
- Valid driver's license and flexibility with regard to travel required
- Strong interpersonal, analytical and customer service skills with the ability to multitask and manage time effectively
- Excellent communication skills (written, oral and presentation)
- Ability to exhibit proper business etiquette when dealing with all levels of the organization
- Previous work experience in a retail environment is beneficial
- Must have a very strong background with numbers
- Ability to learn Microstrategy and Rapid quickly a strong plus

RESUMES MUST BE RECEIVED NO LATER THAN MARCH 25, 2011

Please submit your resume through www.shoprite.com or www.wakefern.com for consideration.
Additional inquiries can be sent to InternshipRecruiter@wakefern.com

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