

# Wakefern Food Corporation

We have the following internship opportunity in the Health and Beauty Care division for the summer of 2011.

## HBC Intern (NJ)

## Health and Beauty

This internship position is a great opportunity for a student with an analytical background or major looking to gain hands-on experience working with Wakefern's Health and Beauty Care Division.

The major responsibilities of the summer intern are to assist the Health and Beauty Care Division in streamlining the existing new item and discontinued item process. This process requires the intern to be extremely analytical with data. They will provide key insight by pulling store inventory data, QMF reports, and Micro Strategy reports. This information will be used to accurately maximize the sales through the use of ad programs. This experience will give the intern a strong understanding of what goes into determining new products and discontinuing products at the store level.

### **Responsibilities are inclusive of but not limited to:**

- Full analysis of existing new item template
- Full analysis of existing discontinued item process
- Pulling QMF reports to assist category managers in identifying inventory at store level
- Pulling Micro Strategy reports to assist category managers in analyzing historical sales data
- Assist with new HBC on-line ad campaign
- Assist category managers with SKU rationalizing project
- Assist with category managers/vendor information gathering and communications
- Assist on new items set-up
- Other duties as assigned

### **To be considered a candidate must meet the minimum qualifications of the position:**

- Must be at least 18 years old
- Must have completed 24 college credits with a 2.9 cumulative GPA or better
- Must be currently enrolled in undergraduate or graduate school for fall of 2011
- Successful completion of a substance abuse test and background check required
- Strong MS Office skills (Excel, Word and PowerPoint required. Knowledge of Lotus Notes and Access a plus.)
- Valid driver's license and flexibility with regard to travel required
- Strong interpersonal, analytical and customer service skills with the ability to multitask and manage time effectively
- Ability to create and analyze sheets for data/ cost analysis
- Excellent communication skills (written, oral and presentation)
- Ability to exhibit proper business etiquette when dealing with all levels of the organization
- Previous work experience in a retail environment is beneficial

### **RESUMES MUST BE RECEIVED NO LATER THAN MARCH 25, 2011**

Please submit your resume through [www.shoprite.com](http://www.shoprite.com) or [www.wakefern.com](http://www.wakefern.com) for consideration. Additional inquiries can be sent to [InternshipRecruiter@wakefern.com](mailto:InternshipRecruiter@wakefern.com)

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