

# Wakefern Food Corporation

We have the following internship opportunity in Corporate Finance for the summer of 2011.

## Corporate Finance Intern (Edison, NJ)

## Corporate Finance Division

This internship position is a great opportunity for a student majoring in Business Management, Finance, Accounting, or another related field to gain hands-on experience working with Wakefern's Corporate Finance Division.

The Corporate Finance Intern will perform various tasks that are designed to introduce them to Wakefern's business environment. These tasks will familiarize the Intern with Wakefern's systems and philosophies as well as gaining a better grasp of financial tasks within a large corporation. The Corporate Finance Intern will be responsible for duties such as data processing, log preparation, credit processing, record maintenance, expense processing and auditing. This internship will require interaction with internal areas such as procurement, logistics and IT as well as the vendor community. Numerical dimensions covered will be sales, costs, expenses and number of products.

### Responsibilities are inclusive of but not limited to:

- Processing Price-Plus data
- Deducting label violations and short-weight violations from vendors
- Processing Dairy and Appetizing Debits
- Preparing and keying Grocery Direct over/short logs
- Processing Perishable spoilage and damage credits
- Reviewing and verifying Pallet, Direct and Warehouse billing and subsidy information
- Maintaining pallet exchange records
- Auditing as well as processing expense reports

### To be considered a candidate must meet the minimum qualifications of the position:

- Must be at least 18 years old
- Must have completed 24 college credits with a 2.9 cumulative GPA or better
- Must be currently enrolled in undergraduate or graduate school for fall of 2011
- Successful completion of a substance abuse test and background check required
- Strong MS Office skills (Excel, Word and PowerPoint required. Knowledge of Lotus Notes and Access a plus.)
- Valid driver's license and flexibility with regard to travel required
- Strong interpersonal, analytical and customer service skills with the ability to multitask and manage time effectively
- Excellent communication skills (written, oral and presentation)
- Ability to exhibit proper business etiquette when dealing with all levels of the organization
- Previous work experience in a retail environment is beneficial
- Major of Accounting or Finance Preferred

### **RESUMES MUST BE RECEIVED NO LATER THAN MARCH 25, 2011**

Please submit your resume through [www.shoprite.com](http://www.shoprite.com) or [www.wakefern.com](http://www.wakefern.com) for consideration.  
Additional inquiries can be sent to [InternshipRecruiter@wakefern.com](mailto:InternshipRecruiter@wakefern.com)

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REFLECTS THE COMMUNITIES WE SERVE.**

