

Wakefern Food Corporation

We have the following internship opportunity in the Computer Information Systems Division (CISD) for the summer of 2011.

Systems Integrity Specialist (Edison, NJ)

CISD

This internship position is a great opportunity for a student majoring in Information Technology, or another related field to gain hands-on experience working with Wakefern's Computer Information Systems Division.

Taking direction from the Senior Retail Project Tester, the Systems Integrity Specialist is responsible for all facets of testing and support of the retail systems. Major responsibilities include hardware and software testing, implementation and training. In this position, the intern will be required to establish and maintain working relationships with CISD staff members, operating personnel, customers and vendor representatives in order to carry out this function.

Responsibilities are inclusive of but not limited to:

- Coordinates and completes the certification and implementation of new software or updates existing software
- Creates and maintains scripts for each application used
- Program/ Project testing (including test data development)
- Job control and operating instruction preparation
- Project and program documentation, implementation, and follow-up
- Prepares and maintains user manuals for base training as well as systems changes and enhancements
- Compliance with departmental standards, procedures and policies
- Completion of educational and professional development courses
- Establish and maintain appropriate working relationships with CISD staff members, operating personnel, customers and vendor representatives in order to carry out this function
- Provide technical direction and assistance as required

To be considered a candidate must meet the minimum qualifications of the position:

- Must be at least 18 years old
- Must have completed 24 college credits with a 2.9 cumulative GPA or better
- Must be currently enrolled in undergraduate or graduate school for fall of 2011
- Successful completion of a substance abuse test and background check required
- Strong MS Office skills (Excel, Word and PowerPoint required. Knowledge of Lotus Notes and Access a plus.)
- Valid driver's license and flexibility with regard to travel required
- Strong interpersonal, analytical and customer service skills with the ability to multitask and manage time effectively
- Excellent communication skills (written, oral and presentation)
- Ability to exhibit proper business etiquette when dealing with all levels of the organization
- Previous work experience in a retail environment is beneficial

RESUMES MUST BE RECEIVED NO LATER THAN MARCH 25, 2011

Please submit your resume through www.shoprite.com or www.wakefern.com for consideration. Additional inquiries can be sent to InternshipRecruiter@wakefern.com

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